



The Academy for Technology and the Classics

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ACADEMY FOR TECHNOLOGY AND THE CLASSECS GOVERNING COUNCIL OPEN MEETINGS ACT RESOLUTION

January 28, 2016

WHEREAS, the Academy for Technology and the Classics ("ATC") Governing Council ("Council") met in regular session at ATC, 74 A Van Nu Po, Santa Fe, New Mexico 87508 on January 28, 2016 at 5:30 p.m. as required by law:

WHEREAS, Section 10-15-1(B) NMSA 1978 of the Open Meetings Act states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public State of New Mexico agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times:

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public;

WHEREAS, Section 10-15-1(D) NMSA 1978 requires the Council to determine annually what constitutes reasonable notice of its public meetings:

WHEREAS, Section 10-15-1(C) NMSA 1978, a member of the Council may participate in a meeting of the Council by means of conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the Council who speaks during the meeting; and

WHEREAS, the Council desires to allow Council Members to participate in a manner consistent with Section 10-15-1(C) NMSA 1978.

NOW, THEREFORE, BE IT RESOLVED by the Council that:

1. All Council meetings shall be held at the Multi-Purpose Room at ATC, 74 A Van Nu Po

Road, Santa Fe, New Mexico, beginning at 5:30 p.m. or as otherwise indicated in the meeting notice.

2. Unless otherwise specified, regular meetings shall be held each month on the third Thursday at ATC. The agenda will be posted at least 72 hours prior to the meeting at ATC and on the ATC website at www.ateschool.org. Notice of regular meetings will be given ten days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.

3. Special meetings may be called by the Council President or a majority of Council Members upon three days notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda will be posted at least 24 hours prior to the meeting at ATC and on the ATC website.

4. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Council will avoid emergency meetings whenever possible. Emergency meetings may be called by the Council President or a majority of the Council Members upon twenty-four hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

5. For the purposes of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and how to obtain an agenda is posted in a visible area at ATC and on the ATC website. Notice may also be provided through other methods. Copies of the written notice shall also be mailed, emailed or faxed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. Agendas shall be posted at ATC and the ATC website at least 72 hours before the meeting.

6. For the purposes of special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and how to obtain an is posted in a visible area at ATC and on the ATC website. Notice may also be provided through other methods. Copies of the written notice shall also be mailed, emailed or faxed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. Agendas shall be posted at ATC and on the ATC website at least 24 hours before the meeting.

7. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified State of New Mexico sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the ATC office at 505.473.4282 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the ATC office at 505.473.4282 if a summary or other type of accessible format is needed.

7. The Council may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Council taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

(b) If a closed meeting is conducted when the Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

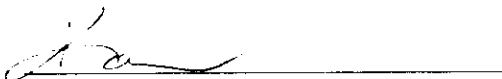
(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Council in an open public meeting.

9. When it is otherwise difficult or impossible for a Council Member to attend a meeting in person, the Council authorizes the Council Member to participate in the meeting by means of telephone conference call or other similar communications equipment. The ATC Administration shall assure that any equipment acquired for this purpose meets the conditions of Section 10-15-1(C) NMSA 1978 relating to the ability to identify participants and for Members of the Council and the public to hear the proceedings.

Passed by The Academy for Technology and the Classics Governing Council on January 28, 2016.



Leslie Fagre
President



Karen Lashley
Secretary