



The Academy for Technology and the Classics

Susan Lumley, Principal
74 A Van Nu Po
Santa Fe, New Mexico 87508
www.atcschool.org
505.473.4282

**ATC Governing Council
Minutes
Wednesday, August 21, 2013
5:30 pm Executive Session
6:30 pm Public Session
ATC Multi-Purpose Room**

I. Opening Activities

a. Call to Order

President Tannis Fox called the Governing Council to order at 5:30 pm.

b. Roll call of Council members

Members present: Ms. Fox, Vice-President Kelly Horn, Secretary Leslie Fagre, Gordon Lawrie and Martin Dryden.

c. Approval of agenda

Mr. Dryden moved to approve the agenda. Mr. Lawrie seconded the motion. The motion passed unanimously.

d. Approval of minutes from July 10, 2013 meeting

Ms. Fagre moved to approve the minutes. Mr. Dryden seconded the motion. The motion passed unanimously.

II. Executive Session pursuant to Section 10-15-1(H)(8) to discuss the purchase of real property

Mr. Dryden moved to go into executive session to Section 10-15-1(H)(8) to discuss the purchase of real property. Ms. Fagre seconded. Larry Mirabal and Ted Freedman were invited to Executive Session. A roll call vote was taken, and all Council members voted in favor of going into executive session. No other matters were discussed besides the purchase of real property and no action was taken.

III. Certificate of Appreciation to Chad Kieffer for work on ATC website

Chad Kieffer was appreciated for his work on the updated website www.atcschool.org

IV. Presentation/Reports

a. Student representative report

No student representative present.

b. PTSC representative report

PTSC President, Andie Manzanares, reported that the PTSC met prior to the Governing Council meeting and the attendance was good. Planned fundraising events are the Flaming Chicken Run in October, Light Up the Night and Farolito Sale in December, a dinner dance in February and a Earth Day concert in April 2014. Will McDonald will be working on communication between families and the PTSC so that the community will know what is going on. The PTSC greeted parents on the first day of school with coffee outside of the school as parents dropped their students off. The next PTSC meeting is Wednesday, September 4.

c. Teacher representative report

No teacher representative present.

V. Principal's Announcements

a. ATC report card

Principal Susan Lumley reviewed the ATC Report Card with Council members. ATC received, overall, an A. There are specific areas where ATC received lower scores, including an F. Administration and teachers have proactively addressed these areas of concern by creating intervention courses and tutorials for students who had low reading and math scores on the SBAs. ATC SBA results are in and overall ATC students did well. Something to celebrate is that 90% of 11th grade students are proficient in reading; 69% are proficient in math; and 71% are proficient in science. These percentages are significantly above state and district percentages. In addition, Ms. Lumley reported that ATC's graduation rate is 84%.

b. Update on Technology Committee

The Committee has revised and finalized its mission statement. A survey was sent out to the school community. Results show that English speakers prefer email as a method of communication and Spanish speakers prefer face-to-face meetings. Contact by phone was the second choice method of contact for all. Survey results are included in the packet. Accomplishments by the Technology Committee so far are impressive; a considerable amount of equipment has been upgraded, a new firewall and server has been acquired, bandwidth has been increased, all teachers have new computers, the number of student computers has been increased,

three computer labs are now available including two mobile computer carts. The Committee initiated finding a new provider for IT support. ABBA will be providing tech support this year. The one year renewable contract is for \$24,000 and covers all areas of support. The next meeting is scheduled for September 10, 2013.

c. Open enrollment/40 day count

ATC continues to see students rising from 9th to 10th grade transferring to other schools and programs as more options become available. Ms. Lumley plans to increase 9th grade enrollment next year to accommodate this trend and beef up 10th grade enrollment. Currently the student count being reported to the district is 362.

d. AP Scores

130 AP exams were taken during the 2012-2013 school year, a huge increase from last year. ATC requires 10th grade students to take AP World history and many of these students took their first AP exams. Preparation for taking AP tests help students prepare for college and are a great value to those students who pass with a score of 4 or 5 and earn college credit. Students who choose not to take the exams still receive great benefit through process and effort. A significant number of our teachers are attending AP trainings which make them more efficient in the classroom.

e. Staff development

The school-wide initiative "Taking Flight" was reviewed and is included in the packet as well as the "ER," which stands for both Early Release and Emergency Room.

f. Teacher evaluations

The New Mexico PED has initiated a new teacher evaluation system where 50% of student outcomes on the NMSBA and End of Course exams are weighted in the overall evaluation.

g. Jump start

Another successful JumpStart, 7th grade and new student orientation.

h. Furnishings

ATC has retrieved a significant amount of "new to us" furniture from SFPSs "graveyard" on the South campus.

VI. Public Forum

Caleb Raymer, a parent at ATC, reported that his daughter is reporting that students are not taking the late work policy seriously.

VII. Action Items

a. Approval of Ted Freedman as member of Governing Council to fill vacancy

Ms. Fox moved to accept the nomination of Ted Freedman to the ATC Governing Council. Mr. Dryden seconded. The motion passed unanimously.

b. Approval of guidelines for Council election in October 2013

Mr. Horn moved to approve the guidelines for Council election in October 2013 prepared by Ms. Fox with assistance from Ms. Lumley. Ms. Fagre seconded. The motion passed unanimously.

c. Approval of food service fee increase

Mr. Lawrie moved to approve the food service fee increase from \$1.00 for reduced lunch to \$1.50. Mr. Horn seconded. The motion passed unanimously.

d. July 2013 Check and Warrant Activity Report

Ms. Fagre moved to accept the July 2013 Check and Warrant Activity Report. Mr. Horn seconded. The motion passed unanimously.

e. July 2013 Financial Reports

Mr. Lawrie moved to accept the July 2013 Financial Reports. Ms. Fagre seconded. The motion passed unanimously.

f. Policy # 2014-1 Investment Policy

Ms. Fagre moved to accept Policy # 2014-1 Investment Policy. Mr. Horn seconded. The motion passed unanimously.

g. Fund 24106 BAR #071-024-1314-0002-1

Ms. Fagre moved to accept Fund 24106 BAR #071-024-1314-0002-1. Mr. Dryden seconded. The motion passed unanimously.

h. Fund 31200 BAR # 071-024-1314-0003-IB

Mr. Horn moved to accept Fund 31200 BAR # 071-024-1314-0003-IB. Mr. Lawrie seconded. The motion passed unanimously.

VIII. Council Discussion

a. Council Committees

Council committees need to be reorganized. Ms. Fagre and Caleb Raymer volunteered to be on the audit committee. Mr. Horn volunteered to be on the Finance Committee. Mr. Dryden suggested that it may be time to evolve the Mission Committee to a public relations committee or community relations committee. Ms. Fox invited Mr. Dryden to add that to a future agenda.

The Charter School Conference is scheduled for the last week of October. Board members can attend the 25th or 26th and receive five hours of required training.

VIII. Advance Planning

- a. Next Council meeting: Wednesday, September 11, 2013

IX. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other format auxiliary aid or service to attend or participate in the hearing or meeting, please contact ATC, Jennifer Cintas, at 473-4282 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Cintas if a summary of other type of accessible format is needed.

T. Fox

Tannis Fox, President

9.21.13

Date

Leslie Fagre

Leslie Fagre, Secretary

9.21.13

Date