

ATC Tardy Policy

1. If a student is tardy to class, the student signs the tardy notebook and receives a detention. The teacher will record the tardy in PowerSchool.
2. A tardy report will be run after third period and sixth period. If the tardy is first, second, third period, the detention will be served on the same day. If the tardy is fourth, fifth, or sixth period, the student will be assigned detention the next day.
3. On the 5th tardy – Teacher will call the parents of the students with a warning that, after the 7th tardy, there will be a mandatory meeting with the administration, parents and student to address the issue and sign a contract
4. 7th tardy – Teacher refers student to Assistant Principal, who will set up a meeting with the parents to address the issue and sign a punctuality contract.

If the student is late to lunch detention, that student will receive an additional day of detention. If the student breaks any of the rules of lunch detention, she or he will receive additional detentions or further consequences including, but not limited to: referral to the Assistant Principal, meeting with parents, community service and/or referral to counseling.